

# **TOWN OF ELLINGTON**

## **WATER POLLUTION CONTROL AUTHORITY**

### **REGULAR MEETING**

**November 17, 2009**

**Members Present:** Daniel Parisi (Chairman), Shawn Koehler, Edward Duell, Tim Kiessling and Joe Stimac

**Others Present:** Town Engineer, Jim Thompson of Buck & Buck and Peter Williams, WPCA Administrator, Leo Miller, Selectman, George Fetko and Lenny Descheneaux Public Works.

#### **I. CALL TO ORDER**

Chairman Daniel Parisi called the meeting to order at 7:03 p.m.

#### **II. CITIZENS FORUM / PUBLIC COMMENTS: NONE**

#### **III. UNFINISHED BUSINESS:**

1. **Facilities Plan- GIS Mapping:** Jim Thompson has not started the update of connections and piping for the Hockanum system. Once started it should take no longer than two weeks to complete.
2. **Crystal Lake Sewer Area Update:** No word from the state on the sewer service area. A letter will be sent as a follow up the first of the year, if there is no word by then.

#### **V. NEW BUSINESS:**

1. **Public Works – Review of Maintenance Procedures:** The maintenance labor reports for the last 2 years were reviewed. It was noted that the cost for system maintenance has increased over this time span, due to cleaning of all underground piping last year and the increase of preventative maintenance by the public works personnel.
2. **Vernon Credit for Sewer User Overcharges:** The credit has been agreed to for the years 06-08. Williams will follow up with getting payment at the next Vernon WPCA Meeting on Dec. 17, 2009
3. **Capacity/Future Flow Discussion:** Attorney Joe Ryan has not completed his review of the inter town agreements.
4. **As-Built Deposits:** There is a need for a better way of getting contractors to submit as-built drawing for existing house connections. Williams proposed that a refundable deposit be required at time of permit issuance. This will give the contractors an incentive to submit their as-builts. The permit holder would forfeit the deposit if no as-built is received. An amount of \$200 or \$300 was discussed. Williams will prepare an outline how this could be done for the next meeting.
5. **368 Somers Road Warehouse:** The Owners of the property have requested a reduction in their sewer user rate due to one of the building being almost entirely warehouse. Williams will prepare a recommendation for review and/or acceptance at the next meeting.

6. **26 Pinney Street Pinney, Pinney Hill Apartments:** The connections for the Pinney Hill Apartments have been completed and the WPCA needs to set the Benefit Assessment and payment plan.

**MOTION (KOEHLER) SECONDED (STIMAC) AND PASSED UNANIMOUSLY TO SET THE BENEFIT ASSESSMENT FOR 26 PINNEY STREET, PINNEY HILL APARTMENTS AT \$1,700 PER BEDROOM (69 BEDROOMS TOTAL \$117,300). PAYMENT TO BE IN 10 YEARLY INSTALLMENTS WITH 5% YEARLY INTEREST ON THE OUTSTANDING BALANCE.**

**VI. ADMINISTRATIVE:**

**1. Design, Construction, & Maintenance Reports:**

- i. **Project 2008-2 RT 83 Sewer Line Reversal:** Jim Thompson is preparing, for approval, 2 change orders for added drains and box culvert.
- ii. **Project 2008-4 Sandy Beach & Stafford Rd Extension:** The state has requested projects for future the clean water funds. Jim Thompson will prepare documents for this project that can be submitted to the state.
- iii. **Project 2009-2 Orchard Street Repairs:** The work is completed except for repaving that will be done in the spring.

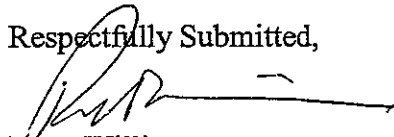
**2. Approval of Meeting Minutes October 13, 2009.**

**MOTION (DUELL) SECONDED (STIMAC) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE SEPTEMBER 15, 2009 MEETINGS.**

**VII. ADJOURNMENT:**

**MOTION (STIMAC) SECONDED (DUELL) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:03 P.M.**

Respectfully Submitted,



Peter Williams